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27 April 1950

MEMORANDUM FOR: Colonel T. W. Hammond
Captain John M. Ocker, USN
Lieut. Colonel J. C. Marchant

SUBJECT: Status Reports on Intelligence Production

REFERENCE: (a) Circular Memo to participating Standing
Committee Members of the IAC, dated
10 March 1950

1. The Service Agencies have concurred in the above reference, in some cases with reservations.

2. We feel strongly that this procedure should be started now to improve all intelligence production - under paragraphs 5 and 6 (page 3) of Section 1c of NSCIS 3. It would be appreciated, therefore, if on an ad hoc trial basis you would, as the occasion arises, complete the attached forms; so that your agency and CIA could ascertain how it will develop and the amount of extra work entailed on the part of your agency. If you use a Project Initiation Memorandum, an extra copy of it for CIA will probably supply adequate information, or, if you prefer, you might use the enclosed forms which are supplied for your convenience.

3. The monthly report will be compiled in CIA from these individual reports.

4. Later on a determination can be made about a more formal Interagency Operating Procedure and the exact working thereof.

NOTE: Typed in final form, single spaced, for the agencies.

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5. It is hoped that practically all projects will be reported during this trial period even though an Agency may think it a specialized departmental subject or a minor project. National intelligence is a build-up of all information bearing on a problem, and if a matter is being considered concurrently by one or more of the departments, it is very likely that it is concurrently under consideration in CIA.

PRESGOTT CHILDS, Chief
Coordination, Operations
and Policy Staff

cc: AD/ORE

Encl:
Project Initiation Memorandum (90 copies)

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